



Referral Process for Agencies/Providers/Advocates for MV Homeless Eligibility

Kent City Community Schools

Contact: Sarah Earnest

sarah.earnest@kentcityschools.org

Background:

Students who are experiencing homelessness may be eligible to receive additional services under the federal McKinney-Vento Act. If you are working with children or youth in **Kent City Community Schools** who are experiencing homelessness, or if you are working with children and youth who last attended **Kent City Community Schools**, please use this form to refer them to our district Homeless Liaison.

Who is Homeless under McKinney-Vento?

Students who are in shelters, living in motels, cars, parks, or campgrounds, and students who are doubled-up due to economic hardship all qualify as homeless under the McKinney-Vento Act. Students who are unsheltered, living in substandard housing, or awaiting foster care placement may also qualify.

Process

1. Gather the following information:
 - a. Names and ages of children/youth
 - b. Name of the school they currently attend or the last school they attended
 - c. Type of temporary living situation (shelter, doubled-up, motel, car/park/campground, substandard housing, unsheltered, transitional)
 - d. Name(s) of parent or guardians (or unaccompanied youth)
 - e. Contact information for the parent/guardian/youth
2. Fill out the Referral Form available at www.kentcityschools.org
3. Email the form to **Sarah Earnest** at **Kent City Community Schools**.
 - a. The MV Liaison will review the referral to determine if the family/youth is eligible for McKinney-Vento services from **Kent City Community Schools**.



McKinney-Vento/Homeless Student Referral Form

Kent City Community Schools

Contact: Sarah Earnest

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Who is Homeless under McKinney-Vento?

Students who are in shelters, living in motels, living in cars/parks/campgrounds, living in transitional housing programs, and students who are doubled-up due to economic hardship all qualify as homeless under the McKinney-Vento Act. Students who are unsheltered or living in substandard housing, or awaiting foster care may also qualify for services.

Your Name & Organization: _____

Your Phone Number & Email: _____

Child's Name	Age	Is the student unaccompanied? (Living away from parents/guardians)	
		Yes	No
		Yes	No
		Yes	No

Parent or Guardian's Name: _____

Parent or Guardian's Contact Information: _____
